



Access to HE Courses 2016 – 2017

RACC
Richmond Adult Community College

Access to University (Higher Education) Courses

These courses will help to provide you with the skills and confidence you need for success in Higher Education and in your future career. They are ideal for adults who do not have A levels and want to go to university within a year.

Why study at RACC?

RACC is a friendly adult learning environment, free from peer pressure and with lots of support. We understand the needs of adult learners and will help you brush up your skills and build your confidence. We understand the importance of work/life balance and you will get a free exercise or leisure course during your studies.

What support will I receive?

We offer a 1:1 interview with you to discuss which course is right for you. We can help you find the entry requirements to any particular course or university you wish to progress to. There is extra help available with English and Maths, and free qualifications in these areas if required. We have an onsite creche for children aged six months to four years.

We can provide information about options to help you finance your course. You may qualify for a free course if you are aged between 19 and 23 when your course starts and it is your first full level 3 qualification.

For learners aged 19 and over the Advanced Learner Loan is available to cover the cost of course fees. **If you progress to university you will not need to repay your loan at the completion of your degree.**

Whilst on your course, you will have a personal tutor who will support you with your studies. You will also receive career guidance and comprehensive help with your UCAS university application.

If you have a learning difficulty and/or disability such as dyslexia, we may be able to provide additional learning support; please discuss this at your 1:1 interview.

Please be aware that there is a significant level of commitment required to successfully complete this course.

What qualification will I achieve?

Successful students will receive an Access Diploma issued by the Open College Network London under licence from the Quality Assurance Agency for Higher Education. OCN London is a leading national Awarding Organisation providing high quality qualifications. The diploma is nationally recognised for entry to Higher Education and is part of the UCAS tariff points (www.ucas.com/ucas/undergraduate/getting-started/entry-requirements/tariff).



Access to HE (Art, Design and Media)

Our one year Access course provides you with a thorough grounding in Art, Design and Media. The course is run over two days each week for one year and is aimed at those who may have had a break from education but are looking to pursue a career in the creative industries. It is a practical, studio-based course with academic elements to extend creative skills and build critical understanding. Study Skills units are included to equip you with the academic abilities necessary for university. There are regular tutorials and assessment, providing the opportunity to gain feedback on progression of work. You will also be given support and guidance with your applications to higher education. Recent students have progressed to study specialisms including fine art, product design, architecture, interior design, textiles, graphics, illustration and animation.

We are offering three different pathways in 2016; Art & Design, Interior & Spatial Design and Photography, Film and Digital Media

Art and Design

This pathway prepares you to progress on to a range of undergraduate and higher diploma courses in art and design. Learners will expand their creative and technical skills by investigating the fundamental principles at the heart of all art and design practice. This includes drawing, painting, model making, collage, design process and digital manipulation. As the course progresses, learners will work within their chosen area of specialism and take an individual approach to interpreting project briefs.

Interior and Spatial Design

This pathway gives you the opportunity to investigate the fundamental principles which are at the heart of all spatial design practice. You will be given a grounding in representational and technical drawing, using scale, understanding perspective, the design process and digital manipulation. You will explore a range of working methods including model making, documenting and researching spaces. You will be working mainly from projects, which will give you the chance to develop an increasingly individual approach.

Photography, Film and Digital Design

This pathway prepares you to progress to a range of undergraduate and higher diploma courses in photography, film and digital design. Learners wanting to pursue a direct career path into the photographic or media industry will also be considered. The course is primarily project-based and covers the fundamental principles of photography, moving image and digital design. Learners will engage with the contemporary and historical practice of photography, film and design in both studio as well as academic work. Learners can progress to study specialisms including photography, animation, film and graphic and digital design.

Art, Design and Media Access to HE OCNLR Level 3 Diploma

 C00001

Mon	09:30	16:30	26/9/16	04/7/17	34 wks	£3500
& Tue	09:30	17:30				

This course is free for eligible 19-23 year olds

Access to HE (Business Studies)

Our September 2016 and January 2017 Access courses prepare learners for higher education. Our learners can progress onto a wide range of higher education courses including management, marketing, finance and law.

The courses consist of a series of business specific modules:

Marketing: You will learn about marketing concepts, research and marketing planning

Finance: The course consists of key introductory subjects including sources of finance and ratio analysis.

Management: You will study business management, motivation, plus you can learn about aspects of law which apply to business decision making.

Enterprise skills: You will learn business planning and skills related to e-business.

In addition there are a range of study skills units which will provide you with the learning skills which are important in preparing for higher level study. These include ICT, report writing, mathematics, organising your work and presentation skills

Learners completing this qualification have succeeded in gaining a place at university to study subjects such as Marketing, Finance, Law, Enterprise and Management.

Some learners have secured places in very prestigious universities from completing this course including: Kings College, University of Surrey, University of Cardiff and others.

Business Studies Access to HE OCNLR Level 3 Diploma

 **B00023**

Wed and Thu	09:30 09:30	17:30 15:30	14/09/16	13/07/17	36 wks	£3000
Tue	09:30	16:30	17/01/17	13/07/19	23 wks	£3000
Wed, Thu	09:30	16:00				

These courses are free for eligible 19-23 year olds

Possible Degree Routes

- Accounting
- Business Studies
- Finance
- Human Resource Management
- Marketing

Possible Career Routes

- Business Administration
- Business
- Human Resources
- Law
- Marketing
- Management

Taster Class - Access to HE Business

 **B00900**

Fri	10:00	12:00	10/06/16	10/06/16	1 day	£10
-----	-------	-------	----------	----------	-------	-----

Access to HE (Computing)

Our Access courses prepare learners for higher education and careers in technology. These intensive courses are multidisciplinary and expose you to computing skills in hardware, programming, computer networks and security, web design and office skills. Courses are offered at different levels up to pre-university level.

This Level 3 course is an introduction to computing across a range of topics. The course will also help you to improve your writing, ICT and numeracy skills and give you access to a range of University courses. You will receive an Access to HE Certificate on completion of this course with a minimum of 60 credits.

Areas of study will include:

- Computer Hardware and Software
- Computer Networks
- Database Implementation
- Maths (including Statistics, Trigonometry and Geometry)
- Operating Systems and File Management
- Programming Methods
- Research project
- Spreadsheets
- Visual Programming
- Video technology
- Web Authoring Software
- Website Design and Creation
- Word processing

Computing Access to HE OCNLR Level 3 Diploma

  B00001

Mon	09:30	16:30	12/09/16	11/07/17	32 wks	£3000
Tue	09:30	17:30				
Mon, Tue, Wed	09:30	17:30	09/01/17	12/07/17	24 wks	£3000

This course is free for eligible 19-23 year olds

Possible Degree Routes:

- Computer Science
- Computing & Mathematics
- Computer Graphics
- Computing with Business
- Cyber Security & Computer Forensics
- Games Technology
- Information Systems
- Software Engineering

Possible Career Routes

- Database administrator
- Games Developer
- Information systems manager
- IT consultant
- Multimedia programmer
- Network engineer
- Systems analyst
- Systems developer

Access to HE (Drama)

Our Access to Drama course is taught very practically with a large emphasis on “doing” and “exploring” for the student. Lessons are taught by a combination of tutors and include workshops, presentations, lectures, group and individual work, debates and discussions and performance.

You will encounter visiting speakers, workshops, acting companies, and visiting local actors, including regular visits from alumni. In previous years this has included Tom Hardy, Sam Waters, Nic Knight, Cinnamon casting and more.

The course leads to an Access To Higher Education Level 3 qualification accredited by the Open College Network London Region. This is equivalent to 2.5 A levels. This course is also appropriate for application to CDS Drama School or university.

Through the course of the year you will take part in workshop productions and at least one full production. Lessons will be underpinned by classes in appropriate technical areas, with work on personal research and professional disciplines.

Specialist areas covered may include:

- Acting Scenes to Performance
- Analysing a Scene
- Final Production
- Movement
- Stage Combat
- Acting Methodologies: Meisner, Stanislavsky, Chekov and Strasberg
- Contextual studies
- Exploring Text
- Television techniques
- Voice skills and techniques
- Research studies

There is a compulsory reflective diary to keep throughout the year. Please note: There is also a fairly large amount of writing concerned with the course to be completed out of class time. There are no formal written exams.

Drama Access to HE OCNLR Level 3 Diploma

 **C00004**

Mon	10:00	17:00	26/09/16	04/07/17	32 wks	£3,300
Tue	10:00	18:00				

This course is free for eligible 19-23 year olds

Possible Degree Routes:

- Drama ■ Performing ■ Art ■ Theatre

Possible Career Routes

- Actor/Actress ■ Drama Teacher ■ Drama Therapist ■ Radio Presenter
■ Stage Manager ■ Theatre Director ■ TV Production Assistant

Taster Class - Drama at Richmond Drama School

C00500

Mon	10:00	13:00	16/05/16	16/05/16	1 day	£30
-----	-------	-------	----------	----------	-------	-----

Access to HE (Health and Human Science)

The Access to Health and Human Science course prepares you to study health related higher education courses, such as nursing, midwifery, occupational therapy, physiotherapy, sports science, nutrition, radiography, speech and language therapy, sports rehabilitation, podiatry and many others.

Your course will consist of subject specific units and study skills units, all of which include communication skills in their content. Examples of these units may include:

Study Skills Units

- Essay writing
- Finding and reading information
- Writing standard English
- Speaking and listening skills
- Basic arithmetic skills

Subject Specific Units

- Human biology
- The blood
- The cardio-vascular system
- The musculo -skeletal system
- Patterns in chemistry
- Genetics and applications
- Energy in context
- Biomechanics
- The role of the health or social care professional
- The role of the Midwife in antenatal care
- Chemistry: structure and properties of biological molecules
- Food and health
- Sports Injuries

Health and Human Sciences (Nursing & Midwifery) Access to HE Level 3 L00427

Mon, Tue, Wed 09:30 15:30 19/09/16 12/07/17 35 wks £3300

Health and Human Sciences (Physiotherapy) Access to HE Level 3 L00428

Mon, Tue, Wed 09:30 15:30 19/09/16 12/07/17 35 wks £3300

Health and Human Sciences Access to HE OCNLR Level 3 Diploma L00002

Mon, Tue, Wed 09:30 15:30 19/09/16 12/07/17 35 wks £3300

These courses are free for eligible 19-23 year olds

Possible Degree Routes

- Midwifery
- Nutrition
- Nursing
- Occupational Therapy
- Physiotherapy
- Psychology
- Radiography
- Speech and Language Therapy
- Sports Rehabilitation
- Sports Science

Possible Career Routes

- Nurse
- Occupational Therapist
- Midwife
- Nutritionist
- Physiotherapist
- Psychologist
- Radiographer
- Sports Coach

Access to HE (Humanities)

Access to Humanities combines the three main subject areas of History, English Literature and Law plus various communication and study skills modules.

Successful completion of the programme will give you the necessary subject knowledge and study skills required to go on to do a degree. Tutorial support is also part of this programme on a group and individual basis.

Your course is made up from a number of modules:

Law:

Incorporates the aims of sentencing, consumer law, introduction to criminal law – murder, introduction to the law and tort of negligence.

Literature:

This involves a critical appreciation of poetry and prose, drama, modern drama, narrative fiction, poetry and a response to literature.

History:

This includes continuity and change in history, revolutionary France 1789-1793, revolutionary Russia, and source analysis.

In addition, there will be a one hour class tutorial period each week, together with communication and study skills and including research skills.

Students can progress to higher education/degree level study in the Law, Humanities, English, Cultural studies or a number of other course options. Our learners have secured places in very prestigious universities from completing this course including: Kings College, UCL and others.

Humanities Access to HE OCNLR Level 3 (Law, History and Literature) L00003

Tue, Wed 10:00 17:00 27/09/16 05/07/17 33 wks £3000

This course is free for eligible 19-23 year olds

Possible Degree Routes

- Classical Studies
- Creative Writing
- Cultural Studies
- English
- Film
- History
- Media
- Philosophy
- Politics

Possible Career Routes

- Academic Research
- Civil Service
- Law
- Local Government
- Media
- Museum Work
- Personnel
- Professional/Creative Writing
- Teaching

Taster - Access to HE Humanities

Tue 10:00 16:30 10/05/16 10/05/16 1 day Free

C00334



Advanced Learner Loans

If you are aged 19 or over, you can also apply for an **Advanced Learner Loan** to cover all or part of the fee. You may be able to take more than one loan depending on the courses you want to study.

About Advanced Learner Loans

The Government has introduced these loans to help learners, aged 19 or over to pay the fees charged by colleges and training providers for eligible courses at Levels 3, 4 and 5.

If this is your first full level 3 and you are aged 19 to 23 you don't need to take a loan as this course will be free for you.

Impartial Money Advice

It is important you consider your own circumstances and look into all options. You can access free impartial money advice from The Money Advice Service at <https://www.moneyadviceservice.org.uk/en>

Applying for a Advanced Learner Loan

If you decide to fund all or part of your studies with an Advanced Learner Loan:

- You can apply online or download an application form at <https://www.gov.uk/advanced-learning-loans/how-to-claim>
- The Student Loans Company (SLC) will process your application and write to you to confirm if your application has been successful.
- SLC will pay the loan for your fee directly to your college or training organisation.

You may decide you want to pay for your course yourself or someone else may pay on your behalf. Please note that if you decide to pay yourself or someone else pays on your behalf you will not be entitled to claim any type of bursary.

Please ask the Enrolment and Advice team for more information.

How to Contact Us

Parkshot, Richmond TW9 2RE

020 8891 5907

www.racc.ac.uk

info@racc.ac.uk

Opening Hours:

Term Time:

Mon – Thu: 9am – 8pm

Fri: 9am – 5pm

Sat: 9am – 5pm

Out of Term Time:

Mon – Fri: 9am – 5pm

Transport:

RACC is easily accessible by rail, road or bus.

Buses: H22, H37, 65, R68, R70, 190, 290, 371, 419, 490, 493

Mobility buses: 938, 963, 964, 967

Tube/Train: Richmond Station

Car parking: Parking is restricted to staff and those with a disability. The Old Deer car park (pay and display) is adjacent to the site. Parking is free of charge after 6.30pm.

